

# *BYGRAVE PARISH COUNCIL*

---

Clerk to the Council:

Mrs K Clark  
73 Brookfield Way  
Lower Cambourne  
Cambridgeshire  
CB23 5EB

Tel: 07956465101  
E-mail: [clerk@bygraveparishcouncil.org.uk](mailto:clerk@bygraveparishcouncil.org.uk)  
Web: [www.bygraveparishcouncil.org.uk](http://www.bygraveparishcouncil.org.uk)

---

Ms Clare Skeels  
Senior Planning Officer  
North Hertfordshire District Council  
Town Lodge  
Gernon Road  
Letchworth Garden City  
SG6 3HN  
15<sup>th</sup> February 2017

Dear Ms Skeels

## **Application for designation of a neighbourhood area: Baldock, Bygrave and Clothall**

Bygrave Parish Council would like to apply to North Hertfordshire District Council for the designation of a neighbourhood area, covering the whole of the parishes of Bygrave and Clothall and the administrative area of Baldock.

The application is made on behalf of the Baldock, Bygrave and Clothall Planning Group, for the purpose of preparing a neighbourhood plan for this area.

Baldock, Bygrave and Cothall are considered to form a suitable neighbourhood area in view of the emerging local plan proposals. These, if adopted, would see significant growth on the edge of Baldock extending into both Bygrave and Clothall parishes. A neighbourhood plan for this combined area will allow residents, businesses and community groups to have a positive influence on future development, taking into account the implications for the area as a whole. A map showing the proposed neighbourhood area is attached.

Bygrave Parish Council is a relevant body for making this application in accordance with section 61G of the Town and Country Planning Act 1990. The application is supported by Clothall Parish Meeting, as confirmed by the letter attached.

Because the proposed neighbourhood area comprises both parished and unparished areas, the legislation precludes a neighbourhood forum from being established to cover the combined area. The Baldock, Bygrave and Clothall Planning Group has, however, been set up to ensure that representative governance is in place. Membership is open to those living or working in the combined area, to local businesses and to local organisations. Its existence and purpose have been publicised widely in the local area, and at the time of writing the group has over

200 members representing different sections of the three communities. Activity is coordinated by an elected steering group, which includes representatives from Bygrave Parish Council and Clothall with Luffenhall Parish Meeting. A copy of the group's constitution is attached, along with a summary of its current membership.

We kindly request that you process this application for the designation of a neighbourhood area covering Baldock, Bygrave and Clothall. Please get in touch should you need any further information.

Yours sincerely,



Karen Clark  
Clerk to Bygrave Parish Council

**Attachments**

- Map of proposed neighbourhood area
- Letter of support from Clothall with Luffenhall Parish Meeting
- Constitution of the Baldock, Bygrave and Clothall Planning Group
- Membership summary for Baldock, Bygrave and Clothall Planning Group (below)

**Membership summary for Baldock, Bygrave and Clothall Planning Group – February 2017**

|  | Members |
|--|---------|
| Baldock District Councillors           | 3       |
| Bygrave Parish Councillors             | 3       |
| Clothall Parish / District Councillors | 2       |
| Baldock Residents                      | 152     |
| Bygrave Residents                      | 35      |
| Clothall Residents                     | 3       |
| Schools                                | 4       |
| Churches                               | 2       |
| Businesses                             | 7       |
| Total                                  | 211     |